



First Unitarian Church of Dallas
4015 Normandy • Dallas, Texas 75205-1750
214.528.3990 • www.dallasuu.org

Wedding Services

Couple: _____

Address: _____

Phone Number: _____

Email: _____

Officiant: _____

Wedding Date and Time: _____

Number of guests expected: _____

SETUP, CALENDAR, AND FACILITIES

- Space setup requests must be submitted at least two weeks in advance to setups@dallasuu.org.
- Any church property (tables, chairs, tablecloths, etc.) must be returned in good condition, or a fee may be assessed. You are liable for any damages to church property.
- Smoking is not permitted on the grounds or in any church building.
- Wine and beer are permitted on the church premises. No hard spirits are permitted.
- All decorations and event materials must be removed afterwards.
- Tape is not permitted on any surface.
- Please be sure to clean up any spills or dropped food and wash any dishes used.

PARKING

Parking for 60 people is available in our back and side lots. We also have parking through the YMCA garage Monday-Friday 6:30 pm-9:00pm, Saturdays and Sundays after 6:00 pm, and Sundays between 7:00 am and 2:00 pm. Street parking in University Park is available after 6:00pm on weekdays. If your event is large enough to require additional parking, we may be able to make special arrangements (please call the church office at 214-528-3990).



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FLOWERS

We recommend McShan Florist (214-324-2481) as they have a key and can deliver easily. You are welcome to use an outside florist, but please make arrangements for delivery during office hours.

Florist: _____ Delivery Time: _____

Contact Number: _____ Contact Person: _____

RECEPTION AND CATERING

Will you have a reception on site? Yes _____ No _____

If you will be using a catering service, please provide their information below.

Company: _____ Delivery Time: _____

Contact Number: _____ Contact Person: _____